



STATE OF NEW JERSEY

In the Matter of Elizabeth Parrish,  
Entry Level Law Enforcement  
Examination (S9999A)

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**FINAL ADMINISTRATIVE ACTION  
OF THE  
CIVIL SERVICE COMMISSION**

Examination Appeal

CSC Docket No. 2020-951

**ISSUED:** January 16, 2020 (JH)

Elizabeth Parrish requests that her application for the Entry Level Law Enforcement Examination (S9999A) be processed.

By way of background, the subject examination was announced on July 1, 2019 with a closing date of August 31, 2019. The appellant filed an application for the subject test on August 21, 2019. By notice dated September 4, 2019, the Division of Agency Services indicated that the appellant failed “to submit proof of current eligibility (dated within the past 12 months) for exam fee waiver.”

On appeal, Parrish presents that she “submitted a document from the Department of Social Services dated 10/23/18 when I initially submitted the application . . .” In support of her appeal, she provides a copy of her Work First New Jersey and SNAP benefits Notification Form dated October 23, 2018. In a submission filed November 16, 2019, Parrish provides a copy of her SNAP benefits for August 2019.

**CONCLUSION**

*N.J.A.C. 4A:4-2.17(d)* provides that an applicant for an open competitive examination will be granted a waiver of the fee if the applicant provides documentation showing that, as of the closing date, he or she is receiving General Assistance benefits, benefits under the Work First New Jersey Act or Supplemental Security Income. Proof must consist of one of the following:

1. General Assistance -- a copy of the applicant's benefits identification card (if one was issued) or a letter from the applicant's local municipal welfare director.
2. Work First New Jersey Act -- a copy of the applicant's Families First card.
3. Supplemental Security Income -- a copy of the applicant's latest annual award letter or proof of the applicant's Medicaid identification number for S.S.I. benefits


In the present matter, the Division of Agency Services was contacted regarding this matter and indicated that since her initial proof of eligibility was dated October 23, 2018, it was not "as of the closing date" pursuant to *N.J.A.C. 4A:4-2.17(d)*. However, on appeal, the appellant has provided evidence showing that she receives SNAP benefits as of the closing date. Accordingly, she should be provided with a fee exemption for her application for S9999A.

### ORDER

Therefore, it is ordered that this request be granted, the appellant's application be processed and the appellant be scheduled for a make-up examination.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE  
CIVIL SERVICE COMMISSION ON  
THE 15TH DAY OF JANUARY, 2020



Deirdré L. Webster Cobb  
Chairperson  
Civil Service Commission

Inquiries and Correspondence	Christopher S. Myers Director Division of Appeals and Regulatory Affairs Civil Service Commission Written Record Appeals Unit P.O. Box 312 Trenton, New Jersey 08625-0312
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c: Elizabeth Parrish  
Kelly Glenn